



DOVE BANK PRIMARY SCHOOL
MEETING OF THE LOCAL GOVERNING BODY –
ADDITIONAL DATA MEETING
HELD ON Wednesday 11th September 2024,
5.15pm at Dove Bank Primary School



Composition of the Board

NAME	TYPE OF GOVERNOR	END DATE OF OFFICE	DESIGNATED ROLE	PRESENT
Andrea Fletcher (AF)	Teacher in Charge		Head of School	Yes
Ann Melville (AM)	Community Governor	30.4.27	Chair Safeguarding and Child Protection Behaviour and Attendance Culture - Relationships	Yes
Ray Hale (RH)	Community Governor	30.4.27	Vice Chair Finance Online Safety	Apologies
Joy Crane (JC)	Community Governor	27.2.26	Community	Yes
Ali Jackson (AJ)	Community Governor	2.7.28		Yes
Luke Gilbert (LG)	Parent Governor	10.4.27	Vice Chair SEND Teaching & Learning: Maths	Yes
Helen Cholerton (HC)	Parent Governor	19.4.27	Teaching & Learning: Early reading/Writing/Phonic	Yes
Tracey Vale (TV)	Staff - Teaching	5.1.28	Curriculum	Yes
Abbei Good	Staff – Support	29.4.28		Yes
In Attendance				
Jane Moore (JM)	Governance Professional		Clerk to LGB	Yes
Amelia Smith	Executive Head			Yes

MINUTES – Part 1
NON-CONFIDENTIAL

ITEM NO	ITEM
1.	WELCOME AND APOLOGIES The chair welcomed all governors and staff to the meeting and apologised for the short notice for the meeting. Apologies were received from RH. Resolved: The apologies were considered and accepted
2.	DECLARATIONS OF INTERESTS Governors were asked to declare any potential pecuniary interest or conflict of interest between an individual and the governing board with the business to be discussed during the meeting. Resolved: No additional declarations of interest were made.
3.	MINUTES OF LAST MEETING The non-confidential minutes of the Governing Board meeting held on the 3 rd July 2024 were approved and confirmed as an accurate record.
4.	MATTERS ARISING To review and update actions from the previous meeting on 3 rd July 2024

		DATE	ITEM NO	ACTION	BY WHO	WHEN
		3.7.24	5.1	To contact potential new community governor	AM	Sept
		Update –JM sent holding email to potential new governor 5.7.24, AM to contact now returned to school				
		DATE	ITEM NO	ACTION	BY WHO	WHEN
		3.7.24	5.3	To email governors not attending meeting the Chair 360 review and LGB Self-Evaluation for forms to be completed by end of term	JM/TV	By end of term
		Update – Email sent 5.7.24 - Completed				
		DATE	ITEM NO	ACTION	BY WHO	WHEN
		3.7.24	5.5	Strategic plan of governor visits through the year to be put in place next academic year (pairing governors)	AM/AF	Next meeting 9.10.24
		Update –To be carried forward to the meeting on 9.10.24				
		DATE	ITEM NO	ACTION	BY WHO	WHEN
		3.7.24	5.6	To contact Chris Parkinson (CEO) PA to arrange visit to LGB	JM	Next meeting 9.10.24
		Update – Completed 5.7.24				
		DATE	ITEM NO	ACTION	BY WHO	WHEN
		3.7.24	6.2	SENDCo to attend next meeting to provide an update on SEND children	LL	Next meeting 9.10.24
		Update – On Agenda for 9.10.2024				
		DATE	ITEM NO	ACTION	BY WHO	WHEN
		3.7.24	11.1	Additional meeting to be held on 11.9.24 to discuss data	All	Next meeting 9.10.24
		Update – JM to speak with SG re additional meeting 8.7.24 - Completed				
		DATE	ITEM NO	ACTION	BY WHO	WHEN
		3.7.24	6.2	PE premium funding working group	LG	Autumn Term 2024/25
		Update – To be held in Autumn term 2024/25				
		GOVERNANCE				
	5.	GOVERNANCE - CONSTITUTION/ MEMBERSHIP				
	5.1	Governors noted the Training Programme issued with the required training for the Trust with the Online Cyber Training has to be completed by 30 th September Action: AF to arrange a date for a power-point to be delivered for the online cyber training				
		SCHOOL IMPROVEMENT AND ASSURANCE				
	6.	Outcomes				
	6.1	The outcomes analysis and outcomes from report with data is available on governor hub. AF summarised and highlighted some of the improvements in data, including the huge improvement in phonics results resulting from the hard work staff have put in with the continued support from staff at Braunstone Frith. Dove Bank will also be investing in new devices and borrowing some devices from Braunstone Frith to support with pupils learning moving. Dove Bank are due to have an				

	<p>OFSTED inspection, the school will continue to receive support through the Trust and Braunstone Frith staff.</p> <p>AJ joined the meeting at 5.35pm</p>
6.2	<p>Questions on data</p> <p>Q: Has the support with reading, writing and maths had a significant impact on the year 6 data?</p> <p>A: The support with reading and writing and training with staff has assisted with the improvement of data and embedded learning across year 5/6. Grammar, punctuation and spelling has improved from 47 to 61. There will be a focus on handwriting, at least 2 to 3 times a day, ensuring this is fluent for the children Jo Puttick will continue to support staff next year this will include an early look at writing in order to identify the gaps and put things in place to improve results. In maths 2 children got 99 which was disappointing for those children as they were predicted higher. Support from Braunstone Frith has been secured for further development in the maths teaching in year 6 and across the school. Leaders will continue to look at groups to see what we can do to improve</p> <p>Q: What was the difference in approach between disadvantaged and not disadvantaged pupils?</p> <p>A: The disadvantaged children had extra support from teachers and staff to prepare for SATs, this will continue to happen this year. There were booster groups for specific areas which were targeted to the support needed. The results of disadvantaged pupils may be there due to lower attendance; measures being taken to address attendance issues will contribute to improved results.</p> <p>Q: Is there a correlation with parents not being able to read and support children</p> <p>A: Most parents can read, the school will contact parents by phone to support where reading may be a concern</p> <p>Q: Is the curriculum right or is it a lack of expedition?</p> <p>A: There are historical gaps for pupils and lower attendance has contributed to this. Expectations have been raised; if the expectations were raised last year, children in year 6 have missed previous years of education which adds to historical gaps. There have been a lot of staff changes last year. Parts of the curriculum were not right, but these have now been changed with the improved curriculum now in place, with staff being supported. The maths curriculum still needs some work to ensure problem solving in maths moves with children being able to manipulate numbers.</p> <p>Q: Could the school support parents with working with the children at home?</p> <p>A: The school has a plan in place to support children with maths, including putting the devices in place to support practice of things like Rock-Stars on a daily basis in school. Extra sessions with different booster groups will also be in place to support catch up in order to ensure gaps are closed with the year 5's, and ensure the year 6's have caught up. Parents are supporting with bringing children to school early and picking up after school.</p> <p>Q: Is there a concern that parents are not doing supporting children at home as they are unsure if they are doing the work right, particularly with maths where teaching practices have changed over the years?</p> <p>A: Not sure with work which goes home, it could be possible to have a session where parents are invited in to understand how they can help children with homework and how to complete tasks</p> <p>Q: There has been a significant increase in the figures for SEND children results, is this something the school are doing?</p>

	<p>A: A few of the SEND children were placed on medication part way through year 5 which supported learning in the classroom, the children have been provided extra support and picked for conferencing in relation to particular SEND needs. The gaps are massive, the challenge moving forward is to look at the data for the current year, look at every child including those without SEND and to identify if we are doing enough to support.</p> <p>Comment: The transparency and sharing is good, there are however some reservations within the school community regarding joining the LiFE MAT. Where we do share information, we need to ensure parents understand the improvements with student progress, targeted approaches and celebrate the good things and support given through the LiFE MAT.</p> <p>Action: At the next meeting to discuss how Dove Bank celebrate successes and share the information with parents in which How as parents we want to look at this Discuss how to celebrate successes</p> <p>JC left at 6.05pm</p>
7.	ANY OTHER BUSINESS
8.	<p>DATE & TIME OF THE NEXT MEETING</p> <p>To note the time and date of the next meeting on the Wednesday 9th October at 5.30pm to 7.30pm</p>